

Return Authorization Form

| | | | | R.A | .# | | | | |
|--|---------------------|----------------|------------|-------------|---------------------|------------|--------------|------------|-------|
| Name: SOLD TO: Name: RETURNED TO: Address: | | | | Date | | | | | |
| Name: Image: | | | Department | | | - | | | |
| Address: Address: Address: Address: Phone/Fax: Your Our Date Returned OTHER Terms Our P.O. # Invoice Date Goods OTHER Terms Quantity Item # Description Number Total Quantity Item # Description Number Total V Reason for Return: Subtotal Subtotal Order duplicated Order duplicated COMMENTS: CREDIT ISSUED FOR Sales Tax Order duplicated Arrived too late NO CREDIT WILL BE Sales Tax Resocking Arrived too late Item # Item # NO CREDIT WILL BE Other Sales Tax Order wrong Item Other: Item # Item # Item # Item # Item # Order wrong Item Order Uplicated Total Item # | | | | | RETURNED TO: | | | | |
| Phone/Fax: Phone/Fax: Phone/Fax: Phone/Fax: Phone/Fax: Our Your Our Date Returned OTHER Terms Quantity Invoice Date Goods Received OTHER Terms Quantity Item # Description Number Invoice # Number Quantity Item # Description Number Invoice # Number V Reason for Returned Invoice # Invoice # <td< td=""><td>Name:</td><td></td><td colspan="2"></td><td>Name:</td><td></td><td></td><td></td></td<> | Name: | | | | Name: | | | | |
| Our Invoice # Your P.O. # Our Invoice Date Date Returned Goods Received OTHER Terms Quantity Ordered Item # Description Number Returned Unit Price Total Quantity Ordered Item # Description Number Returned Unit Price Total V Reason for Returned Subtotal Subtotal Sales Tax Sales Tax Order duplicated Arrived too late Order duplicated NO CREDIT WILL BE Sales Tax Damaged Error on Invoice NO CREDIT WILL BE Other: Other: Other: Other: Other: Item # Item # Item # Item # Item # | Address: | | | | Address: | | | | |
| $ \begin{tabular}{ c c c c c } \hline $ $ $$ $$ $$ $$ $$ $$ $$ $$ $$ $$ $$ $ | Phone/Fax: | | | | | Phone/Fax: | | | |
| Quantity Ordered Item # Description Number Returned Unit Price Total ✓ Reason for Return: | Our | Your | Date | | Returned | | | | |
| Ordered Item # Description Returned Unit Price Total ✓ Reson For Return: | Invoice # | P.O. # Invoice | | Date G | Goods Received | | OTHER | Terms | |
| Ordered Item # Description Returned Unit Price Total ✓ Reson For Return: | | | | | | | | | |
| ✓ Reason for Return: Subtotal Overstock COMMENTS: CREDIT ISSUED FOR Order was cancelled CREDIT ISSUED FOR Sales Tax Order duplicated Arrived too late | - | | - | | | | Number | | |
| Interstorm COMMENTS: CREDIT ISSUED FOR Sales Tax Order was cancelled Order duplicated Arrived too late Restocking Arrived too late Imaged Imaged Imaged Imaged Error on Invoice Imaged Imaged Imaged Imaged Wrong Item Imaged Imaged Imaged Imaged Other: Imaged Imaged Imaged Imaged Imaged Imaged <t< td=""><td>Ordered</td><td>Item #</td><td></td><td colspan="3">Description</td><td>Returned</td><td>Unit Price</td><td>Total</td></t<> | Ordered | Item # | | Description | | | Returned | Unit Price | Total |
| Interstorm COMMENTS: CREDIT ISSUED FOR Sales Tax Order was cancelled Order duplicated Arrived too late Restocking Arrived too late Imaged Imaged Imaged Imaged Error on Invoice Imaged Imaged Imaged Imaged Wrong Item Imaged Imaged Imaged Imaged Other: Imaged Imaged Imaged Imaged Imaged Imaged <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<> | | | | | | | | | |
| Overstock CREDIT ISSUED FOR Sales Tax Order was cancelled | | | | | | | | Subtotal | |
| Order was cancelled Sales Tax Order duplicated Arrived too late Arrived too late Fee Damaged Fee Error on Invoice NO CREDIT WILL BE ISSUED Wrong Item Other: Other: TOTAL | Oversto | ck | | | | | | | |
| Arrived too late Restocking Damaged Fee Error on Invoice NO CREDIT WILL BE Wrong Item (circle if applicable) Other: TOTAL | Order was cancelled | | d | CRED | | | T ISSUED FOR | Sales Tax | |
| Arrived too late Fee Damaged Fror on Invoice Error on Invoice NO CREDIT WILL BE ISSUED Wrong Item (circle if applicable) Other: TOTAL | Order de | uplicated | | | | | | | |
| Damaged Free Error on Invoice NO CREDIT WILL BE ISSUED Wrong Item Circle if applicable) Other: TOTAL | Arrived too late | | | | | | | | |
| Wrong Item ISSUED Other Other: TOTAL | | | | | | | | ree | |
| Wrong Item (circle if applicable) Other: TOTAL | Error on Invoice | | | | | | | Other | |
| Other: TOTAL | | | | | | | | other | |
| | Other: | | | | | | • | τοται | |
| Date: Authorized By: | Date: | | | | | | | | |